

Minutes for Manawatu Branch AGM

Minutes of the Annual General Meeting held at the Manawatu Golf Club, 19 Centennial Drive, Hokowhitu, Palmerston North on Wednesday 28th of March 2018.

Meeting Opened: 1:25 pm following a finger food lunch and presentation from Institute CEO Ashley Church.

Present: B Mainwaring, T. Langley, S Busuttin, R. Guy, J. Blackwood, A. Walshaw, S. Willocks, J. Hockly, B. Taylor, R. Lust, S. Lewis, B. Lavender, P. Leogreen, T. Jones, P. Loveridge, S. Bird, M. Firth, C. Price.

1. APOLOGIES: G. Thompson, G. Dowse, R. Gildea, P. van Velthooven.

Moved apologies be accepted: P. Leogreen / P. Loveridge

2. CONFIRMATION OF PREVIOUS MINUTES:

The minutes for AGM held 29 March 2017 were circulated with the AGM Notice of meeting and copies made available. No issues were raised from these.

Moved minutes be accepted: B. Lavender / T. Langley

3. PRESENTATION OF CHAIRPERSON'S REPORT:

Presented by Bruce Lavender and copies made available with a further copy to be placed on file. No issues amongst the membership were raised from this. Membership feels that communication between PINZ Head Office and the branches surrounding membership achievements needs to be more open. Several members have achieved registration or ANZIV without notification coming from PINZ Head Office.

Moved the report be accepted: C. Price / M. Firth

4. PRESENTATION OF FINANCIAL ACCOUNTS:

Summary of the Manawatu Branch's Profit and Loss Statement and Balance Sheet as at 31 December 2017, which were prepared by Carlos Castro of PINZ and briefly commented on by Bruce Lavender. No issues were raised from these.

Moved the financials be accepted: R. Guy / B. Taylor

5. CONSIDERATION REMITS AND MOTIONS:

To consider remits and motions of which notice has been given as per 4.5 (b) of the Property Institute of New Zealand by-laws.

- None received as per 4.5 (b)

6. ELECTION OF COMMITTEE MEMBERS:

To determine the number of members of the Branch committee for the ensuing year and elect the same as outlined in 4.10 of the Property Institute of New Zealand By-Laws.

- Resignations: Peter Gimson – left soon after joining QV.
- Nominations: Ryan Gildea – nominated by Paul van Velthooven and seconded by Paul Leogreen
- Further Nomination received after the AGM was for James Blackwood of Blackmores. He has been duly accepted.

2018 Committee: Bruce Lavender (Chairman), Chris Price (Secretary/Treasurer), Jason Hockly, Richard Guy, Blair Taylor, Stephen Bird, Ryan Gildea and James Blackwood.

No vote was required and it was moved that the resignation be accepted and those members nominated be elected unopposed as Committee members: A Walshaw / T Jones

7. GENERAL BUSINESS:

Some amendments to the 2017 AGM minutes were raised by Peter Loveridge. These were; Graham (??) is now in charge of the Property Department at Massey University, Rob Boyd from Wanganui is the Central membership representative for the Central Region and that life memberships should be considered from the regions. There are a few who have recently retired who may be eligible.

Paul Leogreen made a presentation on behalf of ValGroup regarding the Spring Seminar to be presented this year (which ValGroup are organising). An attachment was within the hand-out to members. The likely cost is to be around \$300 + GST for members looking to attend and there will be approximately 70 seats available to outside members. The general discussion focussed around getting the details of this event to National Office so that it could be sent out to the membership.

Further to the above Bruce Lavender explained that we retain the right to run the Spring Seminar as a local branch and have chosen to enact it this year from allowing Head Office to run it. ValGroup has been tasked with the organisation.

Meeting Closed: 1:45 pm.

Signed as a true record of the meeting by:

Chairperson:



Date: 30/04/2018

Attachments:

- Chairpersons Report.
- Account Transactions and Profit and Loss Statement 1 January 2017 – 31 December 2017.
- Meeting Agenda.

PINZ – MANAWATU BRANCH CHAIRMANS REPORT 2017-2018

Welcome to the 2018 AGM of the Property Institute Manawatu Branch at the Manawatu Golf Club Centennial Drive.

Unfortunately, this year has followed the trend of the past few with a small Committee endeavouring to arrange events with varying support coupled with national office undertaking webinars and in September 2017 Spring Seminar at the Distinction Hotel.

I would like to take the opportunity to thank all the Committee members for their efforts through the year with Chris Price undertaking a great secretary's job and further support from Steven Bird, Richard Guy, Blair Taylor and Jason Hockly. Unfortunately, Peter Gimson resigned from the industry soon after being elected.

The local branch again assisted Massey University property students and offered prizes for the top valuation and top property management students along with top rural student and top applied valuation 1 student.

Massey University has undergone some restructuring with staff in recent times and as such this year we did not have a function for Massey property students to mix with the local valuers. We hope something like this can be resurrected going forward.

We again hope to have an association with national office for a stand at The Careers Expo in May which proved successful last year and thanks to the members who helped man the stand.

Special thanks again to Morgans and Paul Humphries for two further fieldtrips to the new FMG building which those that attended I'm sure appreciated the progress and work required for such a large undertaking.

Another informative luncheon with the PNCC planner was held here and we have been trying hard to arrange a similar meeting with Manawatu District planners.

Once again, we had the annual pedestrian count and thanks to those members who assisted with this.

The National Office Spring Seminar was relatively well supported last year while this year the branch in association with Morgans and Valgroup are holding a seminar on the 31st August so please note your diaries and support this local event which is sure to have interesting topics and speakers.

Sadly, a longstanding Valuer in the region Guy Ashton passed away this year. We will miss his witty comments at these meetings. We also acknowledge the passing of Ewen Williams who worked in both Masterton and Wanganui.

On a positive note we had two people apply for Associate status this year along with members applying for Registration. In this regard I would like to thank Iona McCarthy for assisting on the membership committee, her knowledge and independence is greatly appreciated, along with her strong link with Massey.

Congratulations to Sarah Busuttin for achieving ANZIV status along with Blair Taylor for obtaining Registration and trust others are close to achievement.

I need to make a point to both National office and the Registration board to include the local branch more as we have no input or notifications as to which members are applying for and obtaining Registration. This is very frustrating from a local branch perspective and I may have missed some achievements today!. As the branch we would like to formally acknowledge these important milestones for members in some form with their peers.

This lack of communication and website issues are still major concerns for myself and the branch with an example being the Christmas function where invites were not received by all members and as such a disappointing turnout resulted.

I urge Ashley and associated parties to improve these communication matters as soon as possible plus also members to ensure their email addresses and web contact details are up to date.

As with everyone other commitments make it difficult for the committee and members but we do need new committee members including those more experienced to help with topics/events.

Last year at this meeting it was suggested the Committee consider funding young valuers for education or local benefits however with lack of National Office communication we are unsure of who is applying for what with it difficult in assessing costs involved for graduates with varying operators and positions within the industry.

Certainly, financially the branch is in good heart and we are keen to assist members where we can.

Personally, I will not be continuing beyond this upcoming year and will be happy to assist where possible but believe some new leadership is required to take the committee and branch forward.



B D LAVENDER

Branch Chairman

28 March 2018

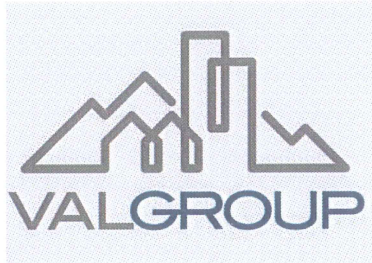
AGENDA



Annual General Meeting

The business to be transacted at the meeting will be:

1. To receive apologies
2. To confirm the minutes of the previous Annual General Meeting
3. To receive the Chairperson's report for the previous financial year
4. To consider remits and motions of which notice has been given
5. To discuss general business.
 - i. Branch Financials
 - ii. Nominations for Branch Committee
 - iii. ValGroup Spring Seminar (attached to rear)
 - iv. Further General Business



VALGROUP SPRING SEMINAR

31 August 2018

Palmerston North

8 CPD Points

Don't miss this opportunity to attend Valgroup Spring Seminar in Palmerston North. 'MC' David Todd of "Toddy Talks" will run this full day programme.

Quality speaker's are in the process of being confirmed, with a focus on interesting and relevant property and business topics.

A full programme will be provided in coming weeks, seats will be limited so early registration will be required.

Registration details will be available soon.

To be held at the Distinction Hotel – Cuba Street, Palmerston North – starting 8.30am – 5.00pm.

Branch Income/Expenses Transactions					
Property Institute of NZ					
Manawatu					
From 1 Jan 2017 to 31 Dec 2017					
Date	Type	Transaction	Reference	Debit	Credit
1/1/2017	OB	Balance from 2016			\$ 85,791.11
4/1/2017	INV	Hotel Coachman - Room, equipment hire and cate	117895	\$ 833.04	
4/12/2017	INV	Daniel Gerrard - Massey Student of the year award - P	117895	\$500.00	
4/12/2017	INV	James Robertson - Student of the year award - Valuation 200 Leve		\$500.00	
4/12/2017	INV	Conrad Arthur - Student of the year award - Property Management		\$500.00	
6/1/2017	INV	Chris Price - Branch Treasury and secretary services		\$725.00	
6/14/2017	INV	Not Now James - Room Hire & Catering	1	\$165.22	
7/24/2017	INV	Morgans Property Advisors - Manawatu Branch events	8446	\$87.39	
8/8/2017	INV	Hokowhitu Cafe & Bar - Equipment, venue hire and catering		\$839.57	
11/30/2017	INV	The Print Room Kapiti Ltd - Manawatu Xmas Function	51774	\$80.00	
11/30/2017	INV	The Print Room Kapiti Ltd - Manawatu Event Flyer	10493	\$80.00	
11/30/2017	INV	Scott Lewis - Manawatu Branch expenses refund	10490	\$53.48	
12/21/2017	INV	Chris Price - Refund for expenses - Branch Event		\$247.83	
12/31/2017	INT	Interest			\$ 2,978.65
Total				\$ 4,611.53	\$ 88,769.76
12/31/2017		Closing Balance			\$ 84,158.23

Profit & Loss		
Property Institute of NZ		
Manawatu		
1 January 2017 to 31 December 2017		
		31-Dec-17
Income		
281 - Interest		\$2,978.65
Total Income		\$2,978.65
Gross Profit		\$2,978.65
Less Operating Expenses		
462 - Branch Other Expenses		\$4,611.53
Total Operating Expenses		\$4,611.53
Net Profit		-\$1,632.88
Other Assets		
GST Payable/Receivable	-\$	357.97
Transactions A/C	\$	84,158.23
Assets as at 31/12/2017	\$	84,516.20

Attendance List for 2017/18 AGM

Date: Wednesday 28th of March 2018
 Venue: Manawatu Golf Club, 19 Centennial Drive, Hokowhitu, Palmerston North
 Time: 12.00 pm

Name

Signature

✓ Chris Price	Chris
✓ Blair Taylor	Blair Taylor
✓ Sarah Broughton	Sarah Broughton
✓ Scott Lewis	Scott Lewis
✓ Simon Willock	Simon Willock
✓ Tim Langley	Tim Langley
✓ Jason Hockley	Jason Hockley
✓ Rob Lust	Rob Lust
✓ Steve Brind	Steve Brind
✓ Tony Jones	Tony Jones
✓ Pete Laveridge	Pete Laveridge
✓ James Blackwood	James Blackwood
✓ Richard Guy	Richard Guy
✓ Paul Leggett	Paul Leggett
✓ Martin Ford	Martin Ford
✓ Bruce Mairwaire	Bruce Mairwaire
✓ Andrew Welshaw	Andrew Welshaw
✓ Bruce Laveridge	Bruce Laveridge
